

MINUTES OF A BUDGET WORK SESSION
SALUDA COUNTY COUNCIL
WEDNESDAY, MAY 6, 2020 at 12:00 NOON
COUNCIL CHAMBERS OF SALUDA COUNTY ADMINISTRATION BUILDING
400 WEST HIGHLAND STREET, SALUDA, SOUTH CAROLINA 29138

A. CALL TO ORDER

Vice-Chairman J. Frank Daniel, Sr. called the Budget Work Session to order at 12:05 P.M.

Present were: Vice-Chm. J. Frank Daniel, Sr.
Coun. Justin Anderson
Coun. Jones P. Butler

Also present were: County Director, Sandra G. Padget
Clerk to Council, Karen T. Whittle

Absent was: Coun. Wayne Grice

B. INVOCATION

Coun. Anderson delivered the invocation.

C. PUBLIC INFORMATION

It is noted by the Clerk herein, that in compliance with the Freedom of Information Act, notice of the budget work session was given to the local news media and properly posted, to include the county website.

Due to COVID-19, the following notice was placed at the beginning of the agenda:

PLEASE NOTE THAT IN RESPONSE TO THE THREAT OF COVID-19, THE SALUDA COUNTY COUNCIL CHAMBERS WILL BE RESTRICTED ACCESS TO COUNCIL AND REQUIRED STAFF ONLY. THE PUBLIC AND PRESS/MEDIA ACCESS TO THE LIVE BUDGET WORK SESSION WILL BE PROVIDED BY A LIVE STREAM. YOU MAY ACCESS THE LIVE STREAM WHEN THE BUDGET WORK SESSION BEGINS BY GOING TO THE COUNTY'S WEBSITE AT WWW.SALUDACOUNTY.SC.GOV, CLICK ON THE YOU TUBE BOX IN THE TOP RIGHT HAND CORNER AND CLICK ON THE MAY 6, 2020 BUDGET WORK SESSION VIDEO.

D. BUDGET WORK SESSION

At the beginning of the budget work session, County Director, Sandra Padget stated that Council had directed staff to go through the budget and make administrative recommendations, and the recommended changes were in the admin column on the budget worksheets. Ms. Padget informed Council they would need to review the department request versus the administrative recommendation; staff would answer questions; and

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Council would need to give general consensus of the budget requests or changes. Ms. Padgett said there were some budgets and line items that Council would need to discuss and make the decisions on funding. (NOTE: Council staff entered the salaries, pensions, insurance, and holiday pay amounts in the budget line items).

County Council

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$675
#21 - \$1,910

Left all other budget line items at department request.

Clerk of Court

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$500
#64 - \$100

Staff informed Council the bailiffs pay and pensions had to be placed in the salary and pension line items being the reason court costs showed a significant decrease.

Left all other budget line items at department request.

Magistrate

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$750
#26 - \$380
#64 - \$800
#66 - \$2,000

Left all other budget line items at department request.

Family Court

General consensus of Council to leave all budget line items as requested by the department.

Tri-County Solicitor

General consensus of Council to leave the budget as requested.

Tri-County Defender

General consensus of Council changed the following budget line item to:

#67 - \$20,000

Probate Judge

General consensus of Council accepted the administrative recommendation of the following budget line item:

#15 - \$3,100

Left all other budget line items at department request.

Coroner

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$350

#14 - \$200

#17 - \$3,540

#20 - \$750

#66 - \$200

#71 - \$200

#79 - \$0

General consensus of Council did not approve the requested salary increase for the Chief Deputy Coroner and Deputy Coroner.

Left all other budget line items at department request, to include a cell phone for the Deputy Coroner in line item #21, and a laptop, which would be funded through grant funds.

Election/Registration

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$400

#15 - \$2,450

#26 - \$14,600

General consensus of Council agreed to hire a part-time clerk for 20 hours per week.

Left all other budget line items at department request.

Auditor

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$700

#14 - \$80

Left all other budget line items at department request.

Annual Audit

General consensus of Council to leave the budget as requested.

Tax Assessor

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$200

#14 - \$100

General consensus of Council wanted to revisit line item #83 for 2 new desks.

Left all other budget line items at department request.

County Treasurer

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$100

#64 - \$460

Left all other budget line items at department request.

Delinquent Tax Collector

General consensus of Council to leave all budget line items as requested by the department.

Legal Services

General consensus of Council to leave the budget as requested.

Emergency Management

General consensus of Council to leave all budget line items as requested by the department.

Data Processing

General consensus of Council to leave the budget as requested.

Maintenance

General consensus of Council accepted the administrative recommendation of the following budget line item:

#17 - \$5,000

Left all other budget line items at department request to include purchase of a new lawn mower in line item #85.

Government Buildings

General consensus of Council accepted the administrative recommendation of the following budget line items:

#20 - \$84,300

#26 - \$108,425

Council and Risk Manager, Hardee Horne discussed the Enterprise lease program for county vehicles. Consensus of Council to leave line item #84 at the requested amount of \$242,000.00 for Enterprise lease payments on current leased vehicles plus four (4) new vehicles for Recreation, Vehicle Maintenance Shop, IT, and Detention Center Administrator. (Vice-Chm. Daniel, Coun. Butler agreed; Coun. Anderson wanted to only purchase partial number of new vehicles requested).

Left all other budget line items at department request.

IT

General consensus of Council accepted the administrative recommendation of the following budget line items:

#17 - \$700

#21 - \$1,140

#26 - \$39,401

Left all other budget line items at department request.

Sheriff

General consensus of Council accepted the administrative recommendation of the following budget line items:

- #10 - \$2,075
- #14 - \$4,842
- #15 - \$2,500
- #26 - \$35,204 (Council requested information on Watchguard redactive software cost after initial purchase)
- #41 - \$8,400
- #65 - \$5,500 (Includes one (1) digital camera)

General consensus of Council changed the following budget line items to:

- #02 - \$62,750
- #64 - \$2,000
- #71 - \$5,280 (Council did not agree for special operations equipment requested)

Left all other budget line items at department request.

Dispatch

General consensus of Council accepted the administrative recommendation of the following budget line item:

- #26 - \$7,100

Left all other budget line items at department request.

School Resource Officers

Staff informed Council the school resource officer's budget would need to be revisited. Staff understood the fifth resource officer was not being funded by the state for FY20-21 and was seeking confirmation from the Saluda School District office. The budget currently was for four officers.

Emergency Medical Services (EMS)

General consensus of Council accepted the administrative recommendation of the following budget line items:

- #10 - \$300
- #14 - \$360
- #17 - \$93,400
- #20 - \$6,750
- #21 - \$8,370
- #26 - \$17,500
- #64 - \$5,000

Emergency Medical Services (EMS) (cont.)

#72 - \$58,000

General consensus of Council changed the following budget line item to:

#73 - \$57,850 (\$7,843 was for 4 months of current lease payments on cardiac monitors to be paid in full in October; placed \$50,000 as an estimate on yearly lease payments for new cardiac monitors based off of a quote received on new monitors)

General consensus of Council agreed for staff to develop a bid package for new cardiac monitors/defibrillators due to current cardiac monitors would no longer be supported or repaired by the manufacturer at the end of 2020.

General consensus of Council agreed for staff to develop a bid package for a new ambulance.

Left all other budget line items at department request.

Fire Board

General consensus of Council accepted the administrative recommendation of the following budget line item:

#17 - \$13,000

General consensus of Council agreed for \$92,105.00 in line item #81 to be earmarked for Old Town Volunteer Fire Department towards the construction of a new station.

Left all other budget line items at department request.

Detention Center

General consensus of Council accepted the administrative recommendation of the following budget line items:

#10 - \$800

#14 - \$595

#20 - \$54,000

#21 - \$5,100

#26 - \$42,500

#43 - \$3,000

#45 - \$50,500

#64 - \$2,275

#66 - \$200

#83 - \$0

Detention Center (cont.)

General consensus of Council changed the following budget line item to:

#02 - \$10,000

Left all other budget line items at department request.

Victim Services

General consensus of Council accepted the administrative recommendation of the following budget line item:

#10 - \$100

Left all other budget line items at department request.

Tri-County Youth Services

General consensus of Council to leave the budget as requested.

Juvenile Justice

General consensus of Council to leave the budget as requested.

Airport

General consensus of Council accepted the administrative recommendation of the following budget line items:

#20 - \$3,100

#28 - \$6,000

#71 - \$50

Left all other budget line items at department request.

National Guard

General consensus of Council to leave the budget as requested.

Public Safety

General consensus of Council to leave the budget as requested.

Roads and Bridges

General consensus of Council accepted the administrative recommendation of the following budget line items:

- #02 - \$500
- #10 - \$325
- #17 - \$49,500
- #21 - \$3,300
- #24 - \$500
- #25 - \$8,700
- #30 - \$5,000
- #31 - \$600
- #34 - \$500
- #41 - \$8,100
- #64 - \$220
- #72 - \$8,000
- #79 - \$2,225

General consensus of Council left line item #33 and #35 at the department's request.

Left all other budget line items at department request.

Solid Waste

General consensus of Council accepted the administrative recommendation of the following budget line items:

- #10 - \$100
- #17 - \$300
- #20 - \$18,000
- #28 - \$1,000
- #71 - \$200

Left all other budget line items at department request.

Behavioral Health

General consensus of Council to leave the budget as requested.

Indigent Care

General consensus of Council to leave the budget as requested.

Bloodborne Pathogens

General consensus of Council to leave the budget as requested.

Risk Management

General consensus of Council accepted the administrative recommendation of the following budget line items:

- #10 - \$50
- #17 - \$1,000
- #79 - \$200

General consensus of Council did not agree for the Risk Manager to attend the S.C. PRIMA Conference and changed line item #64 to \$0.

Left all other budget line items at department request.

Health Center

General consensus of Council to leave the budget as requested.

Burton Center

General consensus of Council changed the following budget line item to:

- #67 - \$0

DSS

General consensus of Council accepted the administrative recommendation of the following budget line items:

- #20 - \$11,500
- #21 - \$6,600
- #79 - \$1,600

Left all other budget line items at department request.

Council on Aging

General consensus of Council to leave the budget as requested.

Veterans Affairs

General consensus of Council accepted the administrative recommendation of the following budget line item:

- #15 - \$100

Left all other budget line items at department request.

Recreation

General consensus of Council accepted the administrative recommendation of the following budget line items:

#17 - \$610

#20 - \$12,200

Left all other budget line items at department request.

Clemson Extension Service

General consensus of Council to leave the budget as requested.

Library

General consensus of Council to revisit the Library budget. Staff is working with the Librarian on percentage requirements from the state library for budget line items.

Library State Aid

General consensus of Council to leave the budget as requested.

Soil Conservation

General consensus of Council to leave the budget as requested.

Economic Development

General consensus of Council to leave the budget as requested.

Upper Savannah

General consensus of Council to leave the budget as requested.

Insurance

General consensus of Council accepted the administrative recommendation of the following budget line item:

#03 - \$61,500

Annual Leave

General consensus of Council accepted the administrative recommendation of the following budget line item:

#03 - \$43,300

Unemployment

General consensus of Council accepted the administrative recommendation of the following budget line item:

#03 - \$15,875

Piedmont Tech Appropriation

Piedmont Technical College requested appropriations in the amount of \$241,914.00 for Fiscal Year 2020-2021. Piedmont Tech receives funding for appropriations according to revenue collected from three (3) mills.

General consensus of Council to fund Piedmont Tech appropriations according to the revenue collected from three (3) mills.

Piedmont Technical College Bond

Bond amount for Fiscal Year 2020-2021 is \$131,452.00. Bond millage is set in accordance to state law by the Auditor and Treasurer.

Courthouse Security

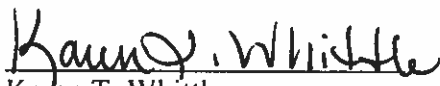
The Probate Judge, Treasurer, and Tax Assessor requested security at the Courthouse. General consensus of Council for the Public Safety Committee of Council to research security at the Courthouse further.

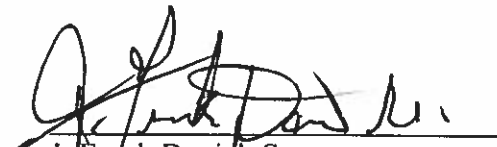
CPI Percentage Increase on County Operating Tax Millage

General consensus of Council agreed to increase taxes by the CPI and growth percentage of 2.18%.

E. **ADJOURNMENT**

On motion of Coun. Anderson, seconded by Coun. Butler, it was unanimously approved to adjourn the budget work session at 3:57 P.M.


Karen T. Whittle
Clerk to Council


J. Frank Daniel, Sr.
Vice-Chairman

June 8, 2020
Date Approved